

## **Privacy Policy, network**

### **Controller**

CYSENI Conference Organizer  
Lithuanian Energy Institute (LEI)  
Business ID: 111955219  
Address: Breslaujos str. 3, LT-44403 Kaunas, Lithuania

**Person responsible for matters related to the register and contact person:**

Justina Jaseliūnaitė  
Address: Breslaujos str. 3, LT-44403 Kaunas, Lithuania  
Tel. +37037401833  
Email: justina.jaseliunaite@lei.lt

### **Name of Personal Data Register**

Personal data register related to the CYSENI Conference participants and stakeholders.

### **Legal Basis and Purpose of Processing Personal Data**

The processing of personal data is based on the legitimate interest of the CYSENI Conference Organizer and/or the consent of the data subject.

The purposes of processing personal data are:

- Communication regarding the CYSENI Conference, its events, and related operations;
- Organizing and managing conference participation, including logistical arrangements;
- Sending newsletters or other relevant communications about the conference;
- Conducting participant satisfaction surveys and other feedback inquiries;
- Maintaining and enhancing relations with stakeholders.

### **Registered Data**

The personal data register may include:

- Basic information such as name, organization, and position;
- Contact information such as email address and phone number;
- Details related to conference participation, including event-specific information like dietary preferences or accessibility needs;
- Data from publicly available sources (e.g., organizational websites) if necessary for conference purposes.

### **Regular Sources of Data**

Personal data is collected:

- Directly from data subjects during registration, online forms, email communication, or other similar methods;
- From publicly available sources such as organizational websites or registers if applicable.

## Disclosure of Data

- Data is processed internally and may involve subcontractors who ensure secure data processing on behalf of the conference organizer.
- Participant details may be shared with event collaborators or service providers solely for purposes related to the event.
- Data is not transferred outside the EU or EEA.

## Protection of the Register and Storage Time

- Data is stored in secure systems with access restricted to authorized personnel using personal credentials.
- Technical measures such as firewalls, encryption, and backups are employed to protect data.
- Personal data is stored for no longer than 3 years or until it is no longer necessary for its intended purpose. Sensitive data (e.g., dietary information) is deleted immediately after use.

Regular evaluations are conducted to ensure data is relevant and up-to-date. Irrelevant, expired, or inaccurate data is promptly corrected or erased.

## Rights of the Data Subject

As a data subject, you have the following rights:

- To access the personal data stored about you;
- To request corrections or erasure of your data if legally justified;
- To withdraw consent for data processing where applicable;
- To object to data processing for specific reasons, including profiling and direct marketing;
- To request restrictions on processing under certain circumstances;
- To lodge complaints with the supervisory authority regarding data processing practices.

Requests should be submitted in writing or in person to the contact person mentioned above.

## Changes to the Privacy Policy

This Privacy Policy may be updated periodically. Changes will be marked with a date, and significant updates may be communicated through email or via our website. We encourage regular visits to the website to stay informed about potential updates.

For further inquiries, please contact us at:  
Lithuanian Energy Institute (LEI)  
Email: justina.jaseliunaite@lei.lt  
Phone: +37037401833